



# COUNTY GOVERNMENT OF NYERI

PO BOX 90-10100

NYERI

## COUNTY PUBLIC SERVICE BOARD

### VACANCIES: INTERNS (200 POSTS)

The County Government of Nyeri under the leadership of H.E. Hon. Mutahi Kahiga has rolled out the **5<sup>th</sup> Annual internship programme** that is geared towards allowing unemployed graduates to acquire requisite skills to enhance their future employability.

Interested and eligible candidates are requested to fill out the internship form and attach their academic & professional qualification certificates (**not result slips**) and National Identity card.

This opportunity is available to candidates who graduated and possess certificates from **2020 to date**.

#### **How to Apply**

A **hard copy** of the duly filled Internship Form together with the required documents should be sent or hand delivered to:

**THE SECRETARY,  
NYERI COUNTY PUBLIC SERVICE BOARD,  
P.O BOX 90-10100,  
NYERI  
CELLPHONE: 0745342000**

All applications (hand delivered or through the post office) should be received on or before **25<sup>th</sup> May 2023 5.00 pm**

**Below is a detailed description of the posts**

<b>POST</b>	<b>ACADEMIC QUALIFICATION</b>	<b>NO</b>
<b>GOVERNOR'S OFFICE</b>		
ICT Officer	• Bachelor's Degree in Computer Science/Information Technology	2
<b>TOTAL</b>		<b>2</b>
<b>DEPARTMENT OF COUNTY PUBLIC SERVICE AND SOLID WASTE MANAGEMENT</b>		
<b>1.1 County Public Service Management</b>		
Records Officer	• Diploma in Records Management	1
Human Resource Officer	• Degree in Human Resource Management	2
ICT Officer	• Degree in Information Science	3
Office Administrative Assistants	• Diploma in Secretarial Course from Kenya National Examinations Council	1
Actuarial Analysis	• Degree in Actuarial Science	1
<b>1.2 Solid Waste Management</b>		
Public Health	• Diploma in Environmental Health Sciences or Community Health and Development	6
<b>TOTAL</b>		<b>14</b>
<b>DEPARTMENT OF EDUCATION</b>		
Building & Construction	• Diploma in Building and Construction	1
Electrical and Electronics Engineering	• Diploma/Degree in Electrical and Electronics Engineering	2
ICT	• Diploma/Degree in ICT	5
Hair Dressing & Beauty Therapy/ Cosmetology	• Certificate/Diploma/Degree in Hair Dressing & Beauty Therapy/Cosmetology	5
Plumbing and Pipe Fitting	• Certificate/Diploma/Degree in Plumbing and Pipe Fitting	4
Tannery & Leather Technology	• Certificate/ Diploma/Degree in Tannery & Leather Technology	1
Food and Beverage Production	• Certificate/Diploma/Degree in Food and Beverage Production	1
Sports	• Certificate/Diploma/Degree in Sports Science/Physical Education (P.E)/Sports Management	1
<b>TOTAL</b>		<b>20</b>

<b>POST</b>	<b>ACADEMIC QUALIFICATION</b>	<b>NO</b>
<b>DEPARTMENT OF HEALTH SERVICES</b>		
Health Records and Information Officers	• Diploma in Health Records and Information Technology	3
Nutrition and Dietetics	• Diploma in Nutrition and Dietetics	2
Public Health	• Diploma in Environment Health Sciences	2
Counsellors	• Degree/Diploma in Counselling	6
Health Promotion Officers	• Diploma in Health Promotion and Education	2
Orthopaedic Trauma Technologist	• Diploma in Orthopaedic Plaster Technology	2
Orthopaedic Technologist	• Diploma in Orthopaedic Technology	1
Biomedical Engineers	• Diploma in Biomedical Engineering	2
Theatre Technicians	• Diploma in Perioperative Theater Technology	2
Public Relations / Customer Care	• Degree/Diploma in Public Relations	2
<b>TOTAL</b>		<b>24</b>
<b>DEPARTMENT OF GENDER, YOUTH AND SOCIAL SERVICES</b>		
Social welfare	Bachelor's Degree in Social Work / Development Studies / Community Development	2
	• Diploma in Social Work / Community Development	1
Communication	• Degree/Diploma in Mass Communication	1
Karatina Children's Home	• Diploma in Social Work	1
	• Certificate in Social Work	1
Disaster Management	• Bachelor of Science in Disaster Management	1
	• Diploma/Certificate in Basic Fire Fighting	3
Gender and Youth	• Bachelor of Arts (Gender and Development Studies)	1
Resource Mobilization	• Degree in Public or International Relations/Business Management/Business Communication/Marketing	1
Librarian Assistant	• Degree in Information Science	1
<b>TOTAL</b>		<b>13</b>
<b>DEPARTMENT OF AGRICULTURE, LIVESTOCK AND FISHERIES</b>		
Animal Health Officer	• Diploma holders in Animal Health / Animal Science	4
	• Bachelor of Science in Animal Husbandry / Animal Production / Livestock Production	5

<b>POST</b>	<b>ACADEMIC QUALIFICATION</b>	<b>NO</b>
Agricultural Officer	• Bachelor of Science in Agriculture/ Horticulture/ Agricultural extension and Education/ Agriculture and Human Ecology	4
Agribusiness Officer	• Bachelor of Science in Agriculture Economics or Agribusiness Management	4
Assistant Agricultural Officer	• Diploma in Farm Management, Horticulture, Agriculture, Agriculture Extension	4
Livestock production officer	• Bachelor of Science in animal science and Technology/ range management/animal husbandry/animal production/Dairy Technology and Management	3
Assistant Livestock Production Officer	• Diploma holders in Animal Health and Production	2
Fisheries Officer	• Bachelor of Science in Fisheries Management/Food Science and Technology/Biochemistry/Environmental Science	2
Assistant Fisheries Officer	• Diploma in Fisheries management/Food science and technology/Biochemistry/Environmental science	2
<b>TOTAL</b>		<b>30</b>
<b>DEPARTMENT OF FINANCE AND ECONOMIC PLANNING</b>		
<b>a. ECONOMIC PLANNING</b>		
Economist/ Statistician	• Bachelor's Degree in Economics or Economics and Statistics or Economics and Mathematics	1
<b>b. FINANCE AND ACCOUNTING</b>		
<b>i. Accounting Section</b>		
Accountants	• Bachelor's Degree in Finance /Accounting, CPA is an Added Advantage	1
<b>ii. Revenue Section</b>		
Revenue Clerks	• Diploma / Certificate in Business / Finance /Accounting.	20
<b>iii. Procurement Section</b>		
Procurement Officers	• Bachelors in Purchasing and Supply and Supply Management Procurement.	3
<b>iv. Internal Audit Section</b>		
Internal Auditors	• Bachelor of Commerce /Business Related Degree and Minimum CPA Part I	2
<b>TOTAL</b>		<b>27</b>

POST	ACADEMIC QUALIFICATION	NO
<b>DEPARTMENT OF WATER, IRRIGATION, ENVIRONMENT AND CLIMATE CHANGE</b>		
Records Officer	• Degree in Records Management or Records Management or Records Management & Information Technology	1
Water Engineer	• Bachelor of Science in Water Engineering or Hydrology	1
	• Diploma in Water Engineering	2
Irrigation Engineer	• Bachelor of Science in Irrigation Engineering or Water & Irrigation Management	1
	• Bachelor of Science in Civil Engineering	1
	• Diploma in Irrigation & Drainage Engineering	1
GIS Engineer	• Bachelor of Science in Geospatial Engineering	4
Environment Field Officers	• Bachelor of Science in Environmental Studies	3
Environmental Planning Officers	• Bachelor of Science in Environmental Science and IT	2
Climate Change	• Bachelor of Science in Environmental Studies & Climate Change	2
Foresters	• Bachelor of Science Forestry	2
Geologists	• Bachelor of Science in Geology	2
<b>TOTAL</b>		<b>22</b>
<b>DEPARTMENT OF LANDS, HOUSING, PHYSICAL PLANNING AND URBAN DEVELOPMENT</b>		
Land Surveyor	• Degree in Land Survey, Geomatics, Geo-informatics	2
GIS Analyst	• Degree in Geomatics & GIS/ Geospatial/Geo-informatics with a bias in ICT	3
GIS Technologist	• Degree/Diploma in GIS with a bias in ICT	3
Cartographer	• Diploma in Cartography	2
Artisan	• Certificate/Grade Test I/II Building Technology/Plumbing	2
Urban Designer	• Degree in Urban Design and Development,	2
Physical Planners	• Bachelor's degree in Urban and Regional Planning, Urban Planning or Town Planning.	3
Building Inspectors	• Diploma in Building and Civil Engineering/ Building Construction	3
Social Development	• Degree in Social Work and Community Development	1
ICT Officer	• Degree in computer science	1

<b>POST</b>	<b>ACADEMIC QUALIFICATION</b>	<b>NO</b>
Quantity Survey assistant	<ul style="list-style-type: none"> <li>• Diploma in Quantity Surveying</li> </ul>	1
Records Officer	<ul style="list-style-type: none"> <li>• Diploma in library and record keeping</li> </ul>	1
<b>TOTAL</b>		<b>24</b>
<b>DEPARTMENT OF TRADE, TOURISM AND COOPERATIVE DEVELOPMENT</b>		
Co-operative Officer	<ul style="list-style-type: none"> <li>• Degree in any of the following disciplines: commerce, economics, cooperative management, marketing, entrepreneurship or any other related field from a recognized institution.</li> </ul>	1
Assistant Co-operative Officer	<ul style="list-style-type: none"> <li>• Diploma in any of the following disciplines: commerce, economics, cooperative management, marketing, entrepreneurship or any other related field from a recognized institution.</li> </ul>	1
Co-operative Auditor	<ul style="list-style-type: none"> <li>• Bachelor's Degree in Commerce (Accounting/Finance Option), Economics, Mathematics, Statistics, or Business Administration from a recognized institution</li> <li>or</li> <li>• Certified Public Accounts (CPA) (K) holder</li> </ul>	1
Tourism Officer	<ul style="list-style-type: none"> <li>• Bachelor's degree in the following disciplines: Tourism Management, Hospitality and Tourism Management, Eco-Tourism management, international tourism, international relations</li> </ul>	2
Cultural officer	<ul style="list-style-type: none"> <li>• Bachelor's degree in any of the following disciplines: - Cultural studies, Sociology, Anthropology, history and philosophy, Archaeology, creative arts, theatre arts, music arts, Kiswahili and Literary studies, political science, psychology, indigenous languages or its equivalent from a recognized institution.</li> </ul>	1
Trade Development officer	<ul style="list-style-type: none"> <li>• Bachelor's degree in Social Sciences in any of the following disciplines: -Commerce, Marketing, Accounting, Business Administration, Economics, Business Management, Business and Information Technology, development studies or Entrepreneurship from a recognized institution.</li> </ul>	2
Accounts clerk	<ul style="list-style-type: none"> <li>• Bachelor's Degree in Commerce / Business Administration (Accounting Option) from a recognized institution</li> </ul>	1

<b>POST</b>	<b>ACADEMIC QUALIFICATION</b>	<b>NO</b>
Weights and Measures Officer	<ul style="list-style-type: none"> <li>• Bachelor's degree in any of the following disciplines: Physics, Engineering (Mechanical, Electrical, Mechatronic), Mathematics and Legal Metrology.</li> </ul>	1
<b>TOTAL</b>		<b>10</b>
<b>DEPARTMENT OF TRANSPORT, PUBLIC WORKS, INFRASTRUCTURE AND ENERGY</b>		
Civil Engineer	<ul style="list-style-type: none"> <li>• Bachelor of Science in Civil Engineering</li> </ul>	2
Building Inspectors	<ul style="list-style-type: none"> <li>• Diploma Building &amp; Construction</li> </ul>	3
Artisan Electrical	<ul style="list-style-type: none"> <li>• Certificate / Diploma in Electrical &amp; Electronic Engineering</li> </ul>	2
ICT Officer	<ul style="list-style-type: none"> <li>• Diploma in I.C. T</li> </ul>	1
Structural Engineer	<ul style="list-style-type: none"> <li>• Bachelor of Science in Structural Engineering</li> </ul>	1
Mechanical Engineer	<ul style="list-style-type: none"> <li>• Bachelor of Science in Mechanical Engineering</li> </ul>	2
Artisan Mechanics	<ul style="list-style-type: none"> <li>• Certificate in Plant/Automotive Mechanic</li> </ul>	3
<b>TOTAL</b>		<b>14</b>